



City of Seattle
Human Services Department

April 12, 2012

To All Interested Parties:

I am pleased to announce the availability of up to \$930,000 of Families and Education Levy funds and City of Seattle General fund for professional development. The purpose of these funds is to increase the effectiveness of instruction of preschool and school-age care teachers, the leadership of principals and directors in building an aligned PREK-3rd system, and support of parents and other caregivers in guiding children's positive development. The desired goal is to support the achievement of the outcomes of school readiness and academic success. Funding awards will be made for the period of September 1, 2012 - August 31, 2013. Contracts after the initial period will be contingent upon successful performance and funding availability.

The Professional Development Request for Investment (RFI) guidelines and application documents define investment results, program requirements, and the process for proposal submission and selection. Applicants should plan to attend one of the information sessions listed below to review the RFI and ask questions. Please bring a paper copy of the RFI as only a limited number will be available during the information sessions.

Date	Time	Location
April 25, 2012	10 a.m. – 12 p.m.	2100 Building, 2100 24 th Ave S., Seattle 98144
April 26, 2012	1 p.m. – 3 p.m.	2100 Building, 2100 24 th Ave S., Seattle 98144

This RFI is an open and competitive process. Proposals may be submitted via HSD's online submission system accessed at <http://www.seattle.gov/humanservices/funding>. Alternately, an original of the proposal packet can be hand-delivered or mailed to the Human Services Department, ATTN: Sharon Knight, RFI Coordinator, 700 5th Avenue, Suite 5800, P.O. Box 34215, Seattle, WA 98124-4215 by 5:00 p.m. on May 17, 2012.

Copies of this RFI can be downloaded from: <http://www.seattle.gov/humanservices/funding>. If you would like to receive a copy of the RFI in the mail or by e-mail, please contact Sharon Knight, RFI Coordinator at 206-684-0953 or sharon.knight@seattle.gov.

Sincerely,

Dannette R. Smith, Director
Human Services Department

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